

Family Educational Rights & Privacy...

The Family Educational Rights and Privacy Act of 1974 (FERPA), as amended, protects students' educational records from unauthorized disclosure, provides students with the right of access, of review, and of challenge and of exception to their educational records. Students may request a hearing if the outcome of a challenge is unsatisfactory and may submit explanatory statements for inclusion in their file.

Huntington Junior College accords all the rights under the law to students who are declared independent. No one outside the institution shall have access to nor will the institution disclose any information from students' educational records without the written consent of students except to personnel within the institution, to officials of other institutions in which students seek to enroll, to persons or organizations providing student financial aid, to accrediting agencies carrying out their accreditation function, to persons in compliance with judicial order, and to persons in an emergency in order to protect the health and safety of students or other persons. All these exceptions are permitted under the law. Huntington Junior College will also disclose relevant education information such as attendance and academic achievement to potential employers for students utilizing the placement services of the College. Within Huntington Junior College, only personnel in the administrative staff and academic personnel are allowed access to student educational records.

At its discretion the institution may provide directory information, such as student name, address, telephone number, date of birth, major field of study, schedule of classes, dates of attendance, degrees and diplomas received, and the most recent previous education institutions attended by the student.

Students may withhold directory information or educational information being released to prospective employers by notifying the Director in writing. Request for nondisclosure of directory information or educational records to potential employers will be honored by the institution. Please contact the Director for a more detailed explanation of this policy.

An educational institution may release personally identifiable information on a F, J, or M nonimmigrant student to the Department of Homeland Security (formally the Immigration and Naturalization Service (INS) in compliance with the Student Exchange Visitor Information System (SEVIS) Program without violating FERPA.