

HJC Realtime Reporting Voice Writing Equipment Requirements

Below you will find the minimum requirements for your Voice Writing classes at HJC. We have included links to a variety of sources where your equipment can be purchased. This is for your convenience only. HJC does not recommend or require that your equipment be purchased from any particular supplier.

- Steno Mask** (please see Realtime Reporting Degree Page on the HJC website to help determine which mask is best for you)
 - Talk Technologies Sylencer – www.talktech.com
 - AudioScribe Accuspeak – www.audioscribe.com

- Voxrite Specialized Captioning Headsets** (Captioning/CART Students Only) - www.voxrite.com

- Noise Cancelling Headphones** – www.voxrite.com

- CaTalyt VP Software by Stenograph Corporation** – please contact Al Larosiliere at 800-323-4247 Ext. 6263 to purchase.

- Microsoft Office 2007 Software** (Word, Excel, Access, PowerPoint)

- Computer or laptop** (See minimum requirements list on back)

- High Speed Internet Access**

Computer or Laptop Minimum Requirements for Voice Writing

Peripherals

Monitor, printer, keyboard, and mouse

USB Ports

A minimum of three USB ports.

Processor

2.6 GHz Intel Core 2 Duo (recommended) - 2.40 GHz Intel Core 2 Duo (minimum)

RAM

4.0 GB RAM (recommended) - 2.0 GB RAM (Minimum)

Operating System

Windows XP, Microsoft Vista 32-Bit, or Microsoft Vista 64-Bit. We highly recommend Window XP.

Sound

Sound Card & Speakers

Drive

CD-ROM/RW drive (Please note: a DVD burner is preferred, as DVD's hold more information for backing up speech files.)

Hard Space Drive

80 GB

Internet Access

Java capable Internet browser (Microsoft™ Internet Explorer 6.0 or higher)

Video

Video Graphics Accelerator Card. A high resolution screen set to 1024x768 resolution is recommended.

Microsoft Office Software

- Word processor software such as Microsoft Word 2007™ (**The college cannot accept documents produced with Microsoft Works or WordPerfect unless they are converted to rich text files before submission.*)
- Database processing software such as Microsoft Access 2007™
- Spreadsheet capable software such as Microsoft Excel 2007™