

## **HJC Realtime Reporting Voice Writing Equipment Requirements**

Below you will find the minimum requirements for your Voice Writing classes at HJC. We have included links to a variety of sources where your equipment can be purchased. This is for your convenience only. HJC does not recommend or require that your equipment be purchased from any particular supplier.

- Steno Mask** (please see Realtime Reporting Degree Page on the HJC website to help determine which mask is best for you)
  - Talk Technologies Sylencer – [www.talktech.com](http://www.talktech.com)
  - AudioScribe Accuspeak – [www.audioscribe.com](http://www.audioscribe.com) or [www.voxrite.com](http://www.voxrite.com)
  - Martel Mini Mask – [www.martelelectronics.com](http://www.martelelectronics.com)
  - Talk, Inc. Stenomask – [www.talkincorporated.org](http://www.talkincorporated.org)
  
- Voxrite Specialized Captioning Headsets** (Captioning/CART Students Only) - [www.voxrite.com](http://www.voxrite.com)
  
- Noise Cancelling Headphones** – [www.voxrite.com](http://www.voxrite.com)
  
- Winner<sub>VR</sub> CAT Software by ProCat Corporation** – please contact the college for purchasing information
  
- Microsoft Office Software** (Word, Excel, Access, PowerPoint)
  
- Cassette recorder**
  
- Computer or laptop** (See minimum requirements list on back)
  
- High Speed Internet Access**

## Computer or Laptop Minimum Requirements for Voice Writing

### Peripherals

Monitor, printer, keyboard, and mouse

### USB and Serial Ports

A minimum of three USB ports and one serial port. A USB to serial adapter can be used in lieu of a true serial port.

### Processor

3.0 GHz Pentium 4 or equivalent. 3.2 GHz Pentium 4 with hyper threading is recommended. If purchasing a new laptop, a Duo Core 2 processor 2.0 GHz or higher is recommended. Celeron processors are not recommended.

### RAM

2.0 GB RAM or greater

### Operating System

Windows 2000 or Windows XP\* Please note: Do not purchase a computer that operates solely on Vista at this time, as the voice software is not compatible with Vista

### Sound

Sound Card & Speakers

### Drive

CD-ROM/RW drive (Please note: a DVD burner is preferred, as DVD's hold more information for backing up speech files.)

### Hard Space Drive

60 GB or higher capacity (80 GB is preferred)

### Internet Access

Java enabled Internet browser (Microsoft™ Internet Explorer 6.0 or higher)

### Video

Video Graphics Accelerator Card. A high resolution screen set to 1024x768 resolution is recommended.

### Microsoft Office Software

- Windows 9x word processor software such as Microsoft Word™ (*\*The college cannot accept documents produced with Microsoft Works or WordPerfect unless they are converted to rich text files before submission.*)
- Database processing software such as Microsoft Access™
- Spreadsheet capable software such as Microsoft Excel™