

MONDAY / WEDNESDAY / FRIDAY

8:00 - 9:10

CS 248 Internet Research
 CS 255 Visual Studio Programming
 DE 294 Dental Seminar
 EN 160 English Grammar Skills

EN 161 English Composition I
 MA 242 Business Mathematics II
 ME 181 Medical Terminology I
 ME 201 Medical Coding II
 ME 283 Clinical Procedures II

ME 285 Laboratory Procedures
 RR 301-601 Realtime Q & A 120-180
 WP 150 Keyboarding
 WP 251 Speedbuilding

9:15 - 10:25

AC 101 Principles of Accounting I
 AC 201 Payroll Accounting
 CS 235 Spreadsheet Applications
 CS 259 Advanced Web Design
 DE 190 Dental Anatomy
 GE 205 Social Psychology

LA 231 Business Law II
 MA 141 Business Mathematics I
 ME 184 Anatomy I
 ME 282 Clinical Procedures I
 ME 287 Medical Office Management

ME 288 Process of Disease II
 OA 173 Records Management
 RR 101-201 Realtime Q & A 80-100
 RR 184 Realtime Theory I
 WP 254 Word Processing I
 WP 256 Word Processing III

10:40 - 11:50

CS 232 Microcomputer Principles
 CS 254 Visual Basic Programming
 DE 295 Dental Office Management
 EN 160 English Grammar Skills
 EN 161 English Composition I
 EN 261 Business Communications

GE 200 General Psychology
 ME 191 Medical Ethics & First Aid
 ME 280 Anatomy II
 MN 120 Business Organization
 MN 226 Economics

RR 100-802 Realtime Multimedia Lab
 RR 299 Computer-Aided Transcription
 WP 150 Keyboarding
 WP 251 Speedbuilding
 WP 254 Word Processing I
 WP 255 Word Processing II

12:00 - 1:10

AC 101 Principles of Accounting I
 CS 234 Database Management
 CS 238 Office Automation & Design
 DE 292 Chairside Assisting
 EN 162 English Composition II

GE 206 Personal & Social Ethics
 MA 141 Business Mathematics I
 ME 181 Medical Terminology I
 ME 182 Medical Terminology II

ME 286 Pharmacology
 ME 279 Medical Office Practice
 MN 227 Finance
 WP 254 Word Processing I
 WP 255 Word Processing II

1:20 - 3:00 (MONDAY & WEDNESDAY ONLY)

CS 232 Microcomputer Principles
 ME 184 Anatomy I
 ME 281 Anatomy III

MN 120 Business Organization
 TR 153/255/256 Machine Transcription

WP 150 Keyboarding
 WP 251 Speedbuilding

MONDAY/WEDNESDAY/FRIDAY		TUESDAY/THURSDAY		EVENING CLASSES	
Time	Subject	Time	Subject	Time	Subject
8:00 - 9:10		8:00 - 9:40		Tues - 6:00 - 9:35	
9:15 - 10:25		9:45 - 11:25		Wed - 6:00 - 9:35	
10:40 - 11:50		11:40 - 1:20		Thurs - 6:00 - 9:35	
12:00 - 1:10		1:30 - 3:10			
1:20 - 3:00					
NAME _____					
SS # _____					

SUPERVISED LABORATORY TIMES

Monday 1:00 p.m. to 5:00 p.m. Tuesday, Wednesday, Thursday 1:00 p.m. to 6:00 p.m. Friday 1:00 p.m. to 4:00 p.m.
 Saturday and Sunday 12:00 noon to 2:00 p.m.

TUESDAY / THURSDAY

8:00 - 9:40

AC 101 Principles of Accounting I
AC 205 Intermediate Accounting II
CS 248 Internet Research
EN 160 English Grammar Skills
EN 161 English Composition I

GE 200 General Psychology
MA 242 Business Mathematics II
ME 191 Medical Ethics & First Aid
ME 282 Clinical Procedures I

ME 285 Laboratory Procedures
RR 303/403 Solid Dictation—120/140
RR 701/801 Q & A Dictation—200/225
RR 106/107 Captioning Technology I/II
TR 153/255/256 Machine Transcription

9:45 - 11:25

AC 203 Federal Taxation II
CS 232 Microcomputer Principles
CS 261 SQL
EN 160 English Grammar Skills
GE 202 Psychology Personal Growth

LA 131 Business Law I
ME 181 Medical Terminology I
ME 200 Medical Coding I
ME 281 Anatomy III
ME 283 Clinical Procedures II

OA 173 Records Management
RR 503-703 Solid Dictation 160-200
WP 254 Word Processing I
WP 255 Word Processing II
WP 256 Word Processing III

11:40 - 1:20

AC 200 Automated Accounting I
CS 235 Spreadsheet Applications
CS 258 Web Design I
EN 162 English Composition II
GE 201 Introduction to Sociology
MA 141 Business Mathematics I

ME 182 Medical Terminology II
ME 184 Anatomy I
ME 286 Pharmacology
ME 279 Medical Office Practice
MN 120 Business Organization

OA 273 Office Procedures
RR 103- 203 Solid Dictation 80-100
RR 184 Realtime Theory I
WP 150 Keyboarding
WP 251 Speedbuilding
WP 254 Word Processing I

1:30 - 3:10

AC 102 Principles of Accounting II
CS 232 Microcomputer Principles
CS 234 Database Management

EN 261 Business Communications
GE 217 Current Events
ME 181 Medical Terminology I

ME 280 Anatomy II
ME 287 Medical Office Management
WP 257 Desktop Publishing

ON-LINE CLASSES

AC 103 Principles of Accounting III
CS 270 E-Commerce Development I
EN 160 English Grammar Skills
EN 162 English Composition II
EN 261 Business Communications
GE 200 General Psychology
LA 131 Business Law I
ME 181 Medical Terminology I
ME 184 Anatomy I

ME 200 Medical Coding I
ME 279 Medical Office Practice
ME 280 Anatomy II
ME 281 Anatomy III
ME 284 Process of Disease I
ME 286 Pharmacology
MN 220 Principles of Management
MN 221 Small Business Management
RR 100 – 802 Realtime Multimedia Lab

RR 101-801 Realtime Multi-Voice
RR 103-703 Realtime Solids
RR 105 Realtime Captioning
Technology I
RR 181 Voice Writing I
RR 184 Realtime Theory I
RR 185 Realtime Theory II
RR 186 Realtime Theory III
RR 296 Reporter Procedures I
WP 254 Word Processing I

EVENING CLASSES

6:00 – 9:35 p.m.

TUESDAY

AC 102 Principles of Accounting II
CS 232 Microcomputer Principles
CS 234 Database Management
EN 162 English Composition II
GE 203 Dynamics of Relationships
MA 141 Business Mathematics I
MA 242 Business Mathematics II
ME 181 Medical Terminology I
ME 201 Medical Coding II
ME 282 Clinical Procedures I
ME 287 Medical Office Management
MN 226 Economics
TR 153/255/256 Machine Transcription
WP 254 Word Processing I

WEDNESDAY

CS 254 Visual Basic Programming
EN 160 English Grammar Skills
GE 200 General Psychology
GE 207 Appalachian Culture I
LA 252 Legal Office Practice
ME 281 Anatomy III
ME 283 Clinical Procedures II
ME 284 Process of Disease I
MN 223 Marketing I
MN 227 Finance
WP 255 Word Processing II
WP 257 Desktop Publishing

THURSDAY

AC 101 Principles of Accounting I
CS 235 Spreadsheet Applications
CS 272 Graphics for Multimedia
EN 161 English Composition I
EN 261 Business Communications
GE 202 Psychology Personal Growth
GE 212 College Mathematics
ME 184 Anatomy I
ME 279 Medical Office Practice
MN 120 Business Organization
WP 150 Keyboarding
WP 251 Speedbuilding
WP 256 Word Processing III

SCHEDULE SUBJECT TO CHANGE

8/13//2008